

## SCHOOL FEES POLICY AND SCHEDULE 2020-2021

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# SCHOOL FEES POLICY AND SCHEDULE 2020-2021

The financial regulations and the school fees are reviewed annually during the preparation of the subsequent year's school operating budget. The budget and any changes to the fees are approved by the School Board.

Please read carefully and note that the prices indicated may be subject to change during the year, following the Board's decision.

## I. SCHOOL FEES 2020 -2021

### 1. TUITION FEES

TUITION FEES FOR 2020-2021 SCHOOL YEAR	Rate 1 <sup>1</sup>	Rate 2 <sup>2</sup>	Rate3 <sup>3</sup>
Petite and Moyenne sections Maternelle (including a compulsory yearly 5-day canteen package <sup>4</sup> )	26743	17187	17187
Kindergarten / Maternelle grande section	22825	12528	17901
Primary School / Year 1-5	19179	9361	14734
Junior Secondary / Year 6-9	24593	12297	17669
Internationale Section - Year 6-7	25893	13597	18969
Year 10-11-12	28343	14171	19544
Internationale Section - Year 10 & Y11	29643	15471	20844
IB / Year 11-12	38000	19000	24373

<sup>1</sup> **Rate 1:** applies to families who receive a financial contribution from their employer.

<sup>2</sup> **Rate 2:** applies to Australian permanent residents, Australian citizens and those on other long term resident visas who receive no financial contribution from their employer (**an official letter from the employer's accounts department is required**).

<sup>3</sup> **Rate 3:** applies to families or international students whose visa does not entitle them to apply for Australian financial aid.

**Please check which category you belong to during enrolment. All amounts are in Australian dollars.**

<sup>4</sup> The yearly canteen fee is \$1259 for Petite and Moyenne sections Maternelle and is billed at a later date with the extracurricular fees.

Tuition fees include:

- Tuition
- A school insurance
- The lending of textbooks
- Some school supplies for primary and maternelle school students
- Some science material for secondary school students (Y6 – Y12)
- School's financial contribution for camps, excursions and trips

School bus services for travel to and from home are not included in the tuition fees.

**a. Sibling discount on tuition fees for rates 2 & 3**

The following sibling discounts apply to sibling enrolled in 2020-2021 at LCS

- 10 % for the second child
- 19 % for the third child
- 24 % for the fourth child and the following ones

The first child is the eldest enrolled and all other children must be enrolled at the School to be entitled to the sibling discount.

**b. Billing and payment of tuition fees**

- **Billing and payment by semester:** Tuition fees are billed by semester unless you choose to pay yearly.
- **Billing and one-year full payment in advance:** If you wish to make an annual payment, please advise the Accounts Department at the end of the current school year for next year fees so an annual invoice can be sent to you. A discount of 1% will be applied to tuition and administrative fees if payment is made on the due date.

Tuition fees are billed two months before the beginning of the semester and are due one month before the start of the school year. Invoices can be viewed on Eduka and are sent also by email. It is therefore important to update your email address on Eduka.

**c. Collection of fees**

The policy for the recovery of the tuition fees is that full payment is due 1 month before the beginning of each semester regardless of the method of payment chosen. Reminders are usually sent 1 week before and 1 week after the due date of the invoice.

- Fees not paid by the due date will attract a late penalty fee of \$250 (see point I.5).
- When the school is informed that fees will be paid by the employer and the employer fails to pay by the due date, the student's parents will be liable for the payment of those fees within 15 days of the due date.
- Fees that are owing when a family leaves the school or when significant arrears have accumulated may, depending on circumstances, be handed to a Debt Collection Agency for recovery, which may involve the instigation of legal action.
- Any additional costs incurred to the collection of outstanding fees will be invoiced to the student's parents.
- A student's enrolment at the school may be suspended if fees are not paid **within 30 days of the due date**.

**d. Special cases**

- **Absences**  
Any temporary absence, irrespective of the duration, does not entitle parents to a school fee reduction.
- **Late arrivals**  
If a student arrives before the last nine weeks of the semester, the full semester is due. If the student arrives during the last 9 weeks of the semester, half of the semester will be charged. No pro rata is calculated according to the date of arrival.
- **Late offers**  
In specific cases when a late offer is made by the school (linked with the withdrawal of another student), a pro-rata may be applied on the tuition fees.
- **Withdrawals**  
Any semester started is due in full. No refunds, credits or student-to-student account transfers are made for a student who leaves the school during the semester. Requests for the withdrawal of a student must be submitted in Eduka (withdrawal module) 6 weeks before the last day of the student's attendance. Failure to comply with this notice will result in a late withdrawal notice fee of \$250.
- **Student exchange program ADN-AEFE**  
Any student participating in the ADN-AEFE exchange program cannot be charged twice (home and host school).

## 2. CANTEEN FEES

CANTEEN FEES FOR 2020-2021	Rate 1,2,3
Annual flat rate canteen 5 days for Maternelle petite & moyenne sections*	1259
Annual flat rate canteen 5 days**	1679
Annual flat rate canteen 3 days**	1008
Casual canteen (per ticket)	10.30

\*Annual flat rate 5 days' canteen Maternelle petite and moyenne sections: sem 1 \$550 – sem 2 \$709

\*\*Annual flat rate 5 days' canteen 2020-2021: sem 1 \$734 - sem 2 \$945 / Flat rate 3 days: sem1 \$441- sem 2 \$567

### a. Sibling discount on flat rate canteen 5 days

The following sibling discounts apply to sibling enrolled in the canteen 5 days' option

- 10 % for the second child
- 19 % for the third child
- 24 % for the fourth child and the following ones

The first child is the eldest enrolled 5 days at the canteen and all other children must be enrolled at the canteen 5 days to be entitled to the sibling discount.

### b. Terms and conditions of registration

- **Canteen fees for Petite and Moyenne sections maternelle:** The canteen is mandatory for 5 days a week in Petite and Moyenne sections maternelle, except for students with a medical management plan. The 5-day canteen flat fee is included in the tuition fees in the tuition fees schedule (point I.1). This fee is invoiced together with the extracurricular fees one month after the beginning of each semester.
- **Canteen fees from Kindergarten to Y12:** Two canteen options are available to students
  - **Canteen flat fee:** a full meal is taken every day at lunchtime in the canteen depending on the package chosen (3 or 5 days a week). The commitment is for the entire duration of a semester. Enrolments must be made on Eduka's canteen module at least one week before the start of the semester. These fees are invoiced together with the extracurricular fees one month after the beginning of each semester (see point II).
  - **Tickets for casual canteen:** students can choose to eat occasionally at the canteen. In this case, they must come and buy canteen tickets from the school reception.
- **Modifications:** Students cannot change their package (flat rate or ticket options) during the semester.

### c. Special cases

- **Absences**  
Any temporary absence, irrespective of the duration, during or at the end of the school year, including those due to the school curriculum, does not entitle parents to a fee reduction from the canteen.
- **Late arrivals**  
A pro rata of the canteen flat fee will be calculated when a new student arrives during the semester at LCS.
- **Withdrawal from LCS during the semester**  
Every month started is due. A pro rata will be calculated for the reimbursement of the package in case of early departure from the French School of Sydney.

### 3. ADMINISTRATIVE FEES

*ADMINISTRATIVE FEES FOR 2020-2021	Rate 1	Rate 2 <sub>2</sub>	Rate 3 <sub>3</sub>
Enrolment application fee	250	250	250
Entry fee	1,500	1,500	1,500
Annual administrative fee	400	200	200
Reduced entry fee within 2 years	500	500	500

\* All these fees are not deducted from the tuition fees.

#### a. Enrolment application fee

To submit your child's file, parents must complete the online registration form on the Eduka platform and pay the amount of \$250. Payment of the application fee will generate the file review. No invoice will be issued but a receipt will be sent to you upon receipt of payment.

**The application fee is non-refundable. If a file is re-opened (after a cancellation of registration by the parents or LCS), the application fee is due again.**

#### b. Entry fee

This entry fee from Petite Section maternelle to Year 12 is payable in one lump sum from the offer date to secure enrolment. No invoice will be issued but a receipt will be sent upon receipt of payment. This fee is non-refundable and non-transferable to another school year, whether or not the student has started school. If the enrolment is postponed to another school year, a reduced entry fees will apply for a period of two years from the date of payment of the entry fee. Beyond that time, the entry fee will be due again.

#### c. Annual administrative fee

The annual administrative fee is not due at the student's first start of school year. It is then invoiced with the first semester's tuition each school year after.

#### d. Reduced entry fee

Students who have left school and re-enrolled will only have to pay this fee upon re-enrolment if they have been out of school for less than two years. Otherwise, they will be liable for the entry fee.

As for the entry fee, the annual administrative fees are not due when paying the reduced entry fee.

### 4. EXAMS FEES

*EXAMS FEES FOR 2020-2021	Rates 1,2,3	**Out of school candidates
Exam fees Brevet (Y9)	55	300
Exam fees Bac EAF (Y11) E3C	150	600
Exam fees Bac (Y12)	500	1400
Exam fees IB (Y12IB)	1 000	N/A

\* Exam fees for 2021 session

\*\* Candidates not enrolled in LCS

## 5. ADDITIONAL FEES AND DEPOSITS

ADDITIONAL FEES AND DEPOSITS FOR 2020-2021	Rate 1	Rate 2 <sub>2</sub>	Rate 3 <sub>3</sub>
Book deposit for textbooks, library books and equipment (Year 1 – Y12/IB)	500	500	500
Book deposit for textbooks, library books (Maternelle)	250	250	250
Novel books (Year 10 to Year 12)	Amount to be determined according to the selected works		
Tuition deposit IB1	\$2500	\$2500	\$2500
Late fee for late payment of invoice	250	250	250
Late fee for late withdrawal notice	250	250	250
Census day fee (Kindergarten to Year 12/IB)	5 675	5 675	n/a
Sport uniform Year 1 to Y12 (2 t/shirts, 1 short, 1 hat)	70	70	70
Uniforms Maternelle	Fees will be communicated following the results of the call for tenders and according to the content of the uniforms		
Communication book (Year 6 –Y12 in case of loss only)	10	10	10

### a. Book deposit for textbooks and library books from Maternelle to Year 12

Textbooks are lent to students at the beginning of the school year. Students can borrow books from the library during the year. A deposit is charged at one time with the tuition fee for all new students. It is refunded when the student leaves the school for good. In the event of damage or loss of library books or textbooks, the cost of replacing the book (including postage) will be deducted from this deposit as well as any fees not paid at the time of the student's departure.

### b. Novel books from Year 10 to Year 12

These books are part of the French and Philosophy programs in order to prepare the exams.

### c. Deposit IB for IB1

In order to ensure students commitment in the IB program, a deposit is required for students wishing to continue their studies in this stream. The deposit will be deducted from the tuition fees for the 2nd semester of the Year 12 IB. This deposit is non-refundable in the event of early withdrawal from the IB program or from LCS.

### d. Late fee for late payment of invoice

Any invoice not paid by the due date regardless of charges will result in a late payment penalty of \$250.

### e. Late fee for late withdrawal notice

Failure to comply with the 6 week notice of withdrawal on Eduka will result in a late penalty of \$250.

### f. Census day fee

This fee has to be paid by parents if the student does not attend School on the day the Commonwealth Government conducts a census of the number of students attending the School. This fee is not invoiced if the parents can provide sufficient evidence that the student was unable to attend due to illness or other special circumstances.

The fee is necessary to offset the amount the School will not receive in Commonwealth Grants by reason of such non-attendance.

**g. Uniforms**

Sport uniforms are mandatory from Year 1 to Year 12 during sport classes and excursions. Uniforms for Maternelle are mandatory every day.

**6. EXTRACURRICULAR CHARGES**

<b>EXTRACURRICULAR CHARGES FOR 2020-2021</b>	<b>Rate 1,2,3</b>
Regular aftercare per semester- maternelle petite and moyenne sections - per days <sup>5</sup>	14
Casual aftercare - maternelle petite and moyenne sections - per days <sup>5</sup>	21
Last minute aftercares and late fees per 15 min - maternelle petite and moyenne sections	35
Vacation Care - maternelle petite and moyenne sections during the short school holidays per days <sup>6</sup>	60
Sports Associations Swimming, Surfing and Tennis per semester (Y6 – Y12)	120
Sports associations Badminton, Basketball, Handball, Futsal per semester (Y6 – Y12)	60
Swimming talent identification (Y3 - Y5), Surfing per semester (Y4 – Y6) and Tennis per semester (Y4 - Y5)	125
Sports sections Surfing, Swimming, Tennis, Badminton per semester (Y6 – Y12)	425
Club coup de pouce for 2 <sup>nd</sup> semester only (4 sessions per week) Kindergarten	600
Club coup de pouce for 2 <sup>nd</sup> semester only (4 sessions per week) Year 1	800
Extra-curricular activities (AES) per session (Kindergarten – Year12) <sup>7</sup>	17
Activities from Kindergarten to Year 6 after school and during school holidays provided by the YMCA <sup>8</sup> .	YMCA rate
Instrumental program - individual lessons - per session	44
Instrumental program - lessons for duets - per session	27
Instrumental program - lessons for trio - per session	22
Instrumental program - lessons for quartet - per session	17
Instrumental program - lessons for groups of 6-8 students - per session	14
Instrumental program - lessons for groups of 9 or more students - per session	11
Instrumental Program - choir (Y1 – Y5) - per session	11
Late fees at the end of classes from kindergarten to Year 5. Students are placed in AES Homework (see school rules)	17
Late fees at the end of AES and music programme per 15 minutes	35

<sup>5</sup> 3 rates apply for the aftercare (regular, casual and last minute) depending on your registration date

<sup>6</sup> Higher rate for an incursion or excursion depending on the proposed activity

<sup>7</sup> A different rate for the AES annual bilingual theatre workshop (\$185 per semester)

<sup>8</sup> The school provides a programme of activities after school hours and during school holidays. This program is organised by the YMCA Association from maternelle grande section to Year6. Please consult the following link:  
<https://www.ymcansw.org.au/centres/ymca-lycee-condorcet-oshc/>

#### h. Terms and conditions of registration

- **Fees for extracurricular activities:** registrations are made online on the Eduka platform. Extracurricular activities are semester commitments except for certain activities such as bilingual theatre and sports sections which are annual activities. The terms of registration and the detailed regulations are available in the extracurricular booklet.
- **Modifications:** no cancellations or refunds are possible for the semester. Once registrations are closed, all invoices are due even in case of withdrawal.

#### i. Special cases

- **Absences**

With the exception of sports associations, which cannot be reimbursed because the tariff only covers the cost of a sports licence, reimbursement may be considered in the event of prolonged absence due to illness or a medical problem with the inability to continue the activity. A medical certificate will be requested from the family as proof.

For the music programme, remedial lessons may be organised in reasonable circumstances, subject to validation by the teacher.

- **Withdrawal from LCS during the semester**

No refund is possible for a departure during the semester.

- **Late fees for late pick up**

A late penalty is applied in case of late recovery of the pupil (from Maternelle grande section to Year5).

## II. SCHEDULE OF INVOICES AND PAYMENTS

Key moments	Fees charged	Invoice issue date	Due date
1st semester: August to December	- Administrative fees - Tuition fees - Book deposits - Sport sections - Uniforms	Mid-June	Mid July
September	- Canteen flat rates <sup>10</sup> - Extracurricular fees <sup>11</sup> (except sport sections) - Novel books, trips, camps, excursions <sup>12</sup>	Mid-September	15 days after invoice date
2nd semester: January to June	- Tuition fees - Exam fees - Sport sections	Mid November	Mid December
February	- Canteen flat rates - Extracurricular fees <sup>11</sup> (except sport sections) - Novel books, trips, camps, excursions <sup>12</sup>	Mid-February	15 days after invoice date
March	- Deposit IB1	Mid-March	End March

<sup>10</sup> Occasional canteen tickets are sold at the reception desk by unit or by booklet.

<sup>11</sup> Casual, short holiday or last minute after care is invoiced on the 15th of the following month.

<sup>12</sup> A financial contribution may be requested from the family.

Invoices are sent by email and can be viewed on your Eduka portal. Payment methods are listed on the invoice and on the [school's website](#).



### III. BUILDING FUNDS DONATION FOR THE LCS REAL ESTATE PROGRAM

All parents are encouraged to contribute to Lycée Condorcet's building funds in the form of voluntary, fully tax-deductible donations. This suggested donation of \$200 per family is not mandatory but is included in the total amount of the school fees invoice. If you do not wish to contribute to the funds, you may pay the total amount excluding the donation shown on your invoice. Donations are greatly appreciated and contribute to the school's capital works program. If you would like further tax information, you can refer to decision TR 2005/13 - Tax-deductible donations. <https://www.ato.gov.au/law/view/document?DocID=TXR/TR200513/NAT/ATO/00001>

### IV. FRENCH GOVERNMENT FINANCIAL ASSISTANCE AND HARDSHIP ASSISTANCE

#### 1. FRENCH GOVERNMENT FINANCIAL ASSISTANCE (BOURSE)

French citizens registered at the French Consulate are eligible to apply for a "Bourse" under certain circumstances. A communication is sent to parents by newsletter around February for the following school year. The information can also be found on the [school's website](#) and on the [French Consulate's website](#). In the case of a late arrival at the school, parents should contact the French Consulate to find out if they can apply during the year. In any case, parents have to make an appointment at the French Consulate to lodge their application in person.

**NB: Parents who have applied for a «Bourse » from the French Government must pay their school fees while waiting for the outcome of their application. If the application is successful, parents will receive a refund for the amount granted.**

#### 2. EXCEPTIONAL FINANCIAL HARDSHIP ASSISTANCE

For parents who are facing financial hardship and need assistance should contact the accounts department ([accounts@condorcet.com.au](mailto:accounts@condorcet.com.au)). This hardship assistance fund is only for families who are not entitled to apply for a French government financial assistance 'Bourse'. This fund is for students who are already enrolled at the school.

### V. SCHOOL AND EXTRA CURRICULAR INSURANCE COVERS

The Student Accident Protection Plan is the AON Gold Plus Option and details of the current cover is available on the website.

Student Accident Summary of Cover - Accidental death and bodily injury to enrolled students 24 hours per day/7 days per week.

### VI. HOW SCHOOL FEES ARE CALCULATED AND WHAT DO THEY FINANCE?

The income of the Lycée Condorcet - The International French School of Sydney - comes largely from private funding. Tuition fees paid by the parents of the students make up the major part of this income. The other part comes from grants, mainly from the Australian federal and regional governments, but also from direct funding from the French government through the Agency for French Education Abroad (AEFE).

School fees are reviewed annually and are based on an analysis of cost for each student in each section. These calculations determine each year's budget.

Tuition fees are used to finance salary costs, the upkeep and maintenance of the premises and outside spaces, capital expenditure, insurance, loan repayment, administrative charges and all expenditure essential to the smooth running of the school.